San Francisco Public Utilities Commission
Citizens’ Advisory Committee

MEETING MINUTES
Tuesday, January 19, 2016
5:30 p.m. – 7:00 p.m.
525 Golden Gate Ave., 3rd Floor Tuolumne Conference Room

Members:
Wendy Aragon, Chair (D1)  Kelly Groth (D7)  Nicole Sandkulla - (M-Reg’l Water Customers)
Suki Kott (D2)  Shalini Swaroop (D8)  Rebecca Lee, (M-Eng./Financial)
Vacant (D3)  Art Taylor (D9)  Tamar Barlev (M-Lg Water User)
Amy Zock (D4)  Marjorie Goodwin (D10)  Eli Saddler (B-Small Business)
Ted Loewenberg (D5)  Jennifer Clary (D11)  Tracy Zhu (B-Env Justice)
Mark Connors (D6)  Avni Jamdar (M-Env. Group)  

M = Mayoral appointment, B = Board President Appointment

Staff Liaison: Ryan Iwata and Jessie Buendia

ORDER OF BUSINESS

1. Call to order and roll call: Meeting is called to order at 5:33 pm.

Members present at roll call: (12) Aragon, Kott, Zock, Loewenberg, Connors, Swaroop, Goodwin, Clary, Sandkulla, Lee, Barlev, Zhu

Members absent at roll call (4): Groth, Taylor, Jamdar, Saddler

Members of the public: Leslie Detaillandier

SFPUC staff present: Steve Ritchie, Alison Kastama

2. Report from the Chair - Wendy Aragon, Chair (5 minutes)
   - Welcome members, staff, and the public

Public comment: none

3. Subcommittee Reports (15 minutes, 5 minutes each)

   Presenters:
   - Shalini Swaroop, Power Subcommittee Chair
   - Marjorie Goodwin, Wastewater Subcommittee Chair
   - Jennifer Clary, Water Subcommittee Chair

Public Comment: none

4. Approval of the December 15, 2015 meeting minutes (5 minutes)

   Motion was made (Loewenberg) and seconded (Clary) to approve December 15, 2015 minutes.

Public comment: none
The motion PASSED by the following vote:
AYES: (12) Aragon, Kott, Zock, Loewenberg, Connors, Swaroop, Goodwin, Clary, Sandkulla, Lee, Barlev, Zhu
NOES: (0)
ABSENT: (4): Groth, Taylor, Jamdar, Saddler

5. **Public Comment:** members of the public may address the Committee on matters that are within the Committee’s jurisdiction and are not on today’s agenda (*2 minutes per speaker*)

Public comment: none

6. **Presentation, Discussion, and Possible Action. Resolution on the Impacts of Drought on System Maintenance and Improvements,** Member Clary and Member Sandkulla (*5 minute presentation, 10 minute discussion*)

Topics of Discussion:
- General discussion about the context & genesis of the resolution- Member Clary
- General discussion about the current state of the budget, Capital Improvement Program, and the ability to maintain levels of service - Assistant General Manager Steve Ritchie

Motion was made (Lee) and seconded (Loewenberg) to approve *Resolution on the Impacts of Drought on System Maintenance and Improvements* with small grammatical changes

Public comment: none

The motion PASSED by the following vote: (12)
1. Wendy Aragon: Yes
2. Suki Kott: Yes
3. Amy Zock: Yes
4. Ted Loewenberg: Yes
5. Mark Connors: Yes
6. Kelly Groth: Member absent
7. Shalini Swaroop: Yes
8. Art Taylor: Member absent
9. Marjorie Goodwin: Yes
10. Jennifer Clary: Yes
11. Avni Jamdar: Member absent
12. Nicole Sandkulla: Yes
13. Rebecca Lee: Yes
14. Tamar Barlev: Yes
15. Eli Saddler: Member absent
16. Tracy Zhu: Yes

Members Absent: (4): Groth, Taylor, Jamdar, Saddler

7. **Presentation, Discussion, and Possible Action. Southeast Community Facility Resolution,** Member Zhu and Member Aragon (*5 minute presentation, 10 minute discussion*)

Topics of Discussion:
- General discussion about the background and history of the previous Southeast Community Facility- Member Zhu
- General discussion – edits to the resolution to enhance clarity
Motion was made (Lee) and seconded (Loewenberg) to approve Southeast Community Facility Resolution

The motion PASSED by the following vote: (12)
1. Wendy Aragon: Yes
2. Suki Kott: Yes
3. Amy Zock: Yes
4. Ted Loewenberg: Yes
5. Mark Connors: Yes
6. Kelly Groth: Member absent
7. Shalini Swaroop: Yes
8. Art Taylor: Member absent
9. Marjorie Goodwin: Yes
10. Jennifer Clary: Yes
11. Avni Jamdar: Member absent
12. Nicole Sandkulla: Yes
13. Rebecca Lee: Yes
14. Tamar Barlev: Yes
15. Eli Saddler: Member absent
16. Tracy Zhu: Yes

Members Absent: (4): Groth, Taylor, Jamdar, Saddler

8. **Future Agenda Items and Resolutions (5 minutes)**
   - February—Biosolids and Headworks *(tentative)*
   - Balboa Reservoir Resolution *(tentative)*
   - Lake Merced Boat House Resolution *(tentative)*
   - Drought/Water Supply update *(tentative)*
   - Cyber Security *(tentative)*
   - Mountain Tunnel *(tentative)*
   - Environmental Justice update *(tentative)*
   - Clean water access in low income neighborhoods *(tentative)*
   - CleanPowerSF update- Outreach *(tentative)*

Public comment: none

9. **Action Item: Citizen Advisory Committee Officer Elections (10 minutes)**

Nominations will be heard for:
   - Chair
   - Vice Chair
   - Secretary

Motion was made (Clary) and seconded (Kott) to nominate Wendy Aragon for Chair.

Public comment: none

The motion PASSED by the following vote: (12)
1. Wendy Aragon: Yes
2. Suki Kott: Yes
3. Amy Zock: Yes
4. Ted Loewenberg: Yes
5. Mark Connors: Yes
6. Kelly Groth: Member absent
7. Shalini Swaroop: Yes
8. Art Taylor: Member absent
9. Marjorie Goodwin: Yes
10. Jennifer Clary: Yes
11. Avni Jamdar: Member absent
12. Nicole Sandkulla: Yes
13. Rebecca Lee: Yes
14. Tamar Barlev: Yes
15. Eli Saddler: Member absent
16. Tracy Zhu: Yes

Members Absent: (4): Groth, Taylor, Jamdar, Saddler

Motion was made (Zock) and seconded (Clary) to nominate Amy Zock for Secretary.

Public comment: none

The motion PASSED by the following vote: (12)
1. Wendy Aragon: Yes
2. Suki Kott: Yes
3. Amy Zock: Yes
4. Ted Loewenberg: Yes
5. Mark Connors: Yes
6. Kelly Groth: Member absent
7. Shalini Swaroop: Yes
8. Art Taylor: Member absent
9. Marjorie Goodwin: Yes
10. Jennifer Clary: Yes
11. Avni Jamdar: Member absent
12. Nicole Sandkulla: Yes
13. Rebecca Lee: Yes
14. Tamar Barlev: Yes
15. Eli Saddler: Member absent
16. Tracy Zhu: Yes

Members Absent: (4): Groth, Taylor, Jamdar, Saddler

Motion was made (Zock) and seconded (Kott) to nominate Kelly Groth for Vice Chair.

Motion was made (Swaroop) and seconded (Clary) to nominate Rebecca Lee for Vice Chair.

Public comment: none

The motion PASSED and Rebecca retains Vice Chair by the following roll call vote: (Majority vote 9-3)
1. Wendy Aragon: Rebecca
2. Suki Kott: Kelly
3. Amy Zock: Kelly
4. Ted Loewenberg: Rebecca
5. Mark Connors: Rebecca
6. Kelly Groth: Member absent
7. Shalini Swaroop: Rebecca
8. Art Taylor: Member absent
9. Marjorie Goodwin: Kelly
10. Jennifer Clary: Rebecca
11. Avni Jamdar: Member absent
12. Nicole Sandkulla: Rebecca
13. Rebecca Lee: Rebecca
14. Tamar Barlev: Rebecca
15. Eli Saddler: Member absent
16. Tracy Zhu: Rebecca

Members Absent: (4): Groth, Taylor, Jamdar, Saddler
10. **Staff Report (5 minutes)**
   - 2015-16 CAC Survey- Presentation on results of the survey at the next February 16th FULL CAC meeting
   - Announcement of group picture at the next February 16th FULL CAC meeting

11. **Announcements/Comments** – The next regularly scheduled meeting for the Full CAC will take place at our regularly scheduled time on Tuesday, February 16, 2016.
   - **Treasure Island Electric Infrastructure Open House** – Saturday, January 23, 2015 between 11 a.m.-1 p.m. Shipshape Community Center 850 Avenue I, Treasure Island

12. **Adjournment**

    Motion was made (Kott) and seconded (Barlev) to adjourn meeting

    Public comment: None

    Meeting adjourned at 7:03 pm.