San Francisco Public Utilities Commission  
Citizens’ Advisory Committee  
Wastewater Subcommittee

MEETING MINUTES

Tuesday, December 9, 2014  
5:30 p.m. – 7:00 p.m.  
525 Golden Gate Ave., 3rd Floor, Tuolumne Conference Room  
San Francisco, CA, 94102

Members:  
Marjorie Goodwin (Chair) (D10)  
Tracy Zhu (B - Env. Justice)  
Wendy Aragon (D1)  
David Pilpel (D4)  
Tamar Barlev (M - Large Water User)

B = Board President Appointment, D = SF District, M = Mayoral Appointment  
Staff Liaisons: Ryan Iwata and Jessica Buendia

ORDER OF BUSINESS

1. Call to Order and Roll Call: Meeting called to order at 5:34 pm.  
   Members present for roll call: (4 member’s present, quorum confirmed)-  
   Goodwin, Pilpel, Zhu, Aragon  
   Members Absent for roll call: (1 member absent)- Barlev  
   Members of the public: Karen Pierce

2. Report from the Chair (5 minutes)  
   By Chair Goodwin’s request, Member Zhu will be leading tonight’s meeting.

No public comment

3. Approval of the October 14, 2014 meeting minutes (5 minutes)

Motion was made (Pilpel) and seconded (Aragon) to approve the October 14, 2014  
meeting minutes with minor edits.

No public comment

The motion PASSED by the following vote:  
AYES: (4) – Goodwin, Pilpel, Zhu, Aragon  
NOES: (0)  
ABSENT: (1) -Barlev

4. Presentation, Discussion, and Possible Action: Biosolids Digester AAR Update  
   (10 minute presentation, 10 minute discussion)

Presenters:  
Carolyn Chiu, Project Manager, SE Biosolids Digesters
The presentation included:
- Project recap- August 2014
- Unit process Technology selection
- Process flow diagram
- Next steps for Alternative Analysis Report (AAR)
- Next steps for Conceptual engineering Report (CER)
- Key milestones for AAR

Topics of Discussion:
- THP process- Zhu
- Discussion of process flow diagram- Pilpel
- Discussion of the recommended use of biosolids- Pilpel
- Discussion of nutrient removal- Pilpel
- What licensing will be required assuming THP is chosen?- Zhu

No public comment

5. Presentation and Discussion: Lessons Learned from the Southeast Digester Taskforce and Reflections on the Southeast Working Group (10 minute presentation, 10 minute discussion)- Members of the Southeast Working Group

Presenters:
- Karen Pierce, former member of the Digester Taskforce and current member of the Southeast Working Group
- Tracy Zhu, co-chair of the Southeast Working Group, Facilitator

The presentation included:
- Background info on SFPUC's past engagement with the Bayview community
- New locations for the digesters
- Discusses some of the current concerns of the Working group
- On-going community engagement

Topics of Discussion:
- Interim plans for Odor control- T. Zhu
- How can the CAC better interact with SWAC (Southern waterfront Agency Committee)
- Investing in the SouthEast campus- W. Aragon
- General discussion surrounding the background and context of the ongoing problems within the Bayview Community

No public comment

6. Discussion: Future Agenda Items and Resolutions (5 minutes)

- Southeast Community Facility Commission Overview- T. Zhu
- February update for AAR with AGM Emilio Cruz
- Town hall + Commission meeting with Dr. Espanola Jackson- W. Aragon
- Bayworks and recommendations on expanding working programs, especially pertaining to 9910 classifications.- Zhu
- Improving connectivity between the Bayview and the rest of the city
- Food waste digester- Pilpel
- Southeast Real estate issues- Pilpel
- Wastewater overview/budget with AGM Moala- Pilpel
- Operations and maintenance issues including day to day concerns- Pilpel
- Workforce development and trying to find better integration between programs- Pilpel
- Long term plans for SouthEast Campus- Aragon
- Identifying 2-3 possible dates for a joint meeting with the SouthEast Community Facility- Zhu
- Extending the time of meetings - Pilpel

No public comment
7. Staff Update (5 minutes)
   - Next FULL CAC will be a potluck.
   - Annual 2014 CAC survey is being sent out
   - Storm press release

No public comment

8. Announcements/Comments (5 minutes)- The next regularly rescheduled meeting of the Water Subcommittee will take place on Tuesday, February 10, 2014.

No public comment

9. Public Comment - members of the public may address the Committee on matters that are within the committee’s jurisdiction and are not on today’s agenda (2 minutes per speaker)

N/A

10. Adjournment

Meeting Adjourned at 7:07 pm.