San Francisco Public Utilities Commission  
Citizens’ Advisory Committee  
Wastewater Subcommittee

MEETING MINUTES (DRAFT)

Tuesday, August 12, 2014  
5:30 p.m. – 7:00 p.m.

525 Golden Gate Ave., 3rd Floor, Tuolumne Conference Room

Members:
Marjorie Goodwin (Chair) (D10)  
Tracy Zhu (B - Env. Justice)  
Wendy Aragon (D1)

David Pilpel (D4)  
Tamar Barlev (M - Large Water User)

B = Board President Appointment,  D = SF District,  M = Mayoral Appointment

Staff Liaisons: Ryan Iwata and Jessica Buendia

ORDER OF BUSINESS

1. Call to Order and Roll Call: Called to order at 5:32 pm

Members present for roll call: (4 member’s present, quorum confirmed) M. Goodwin, T. Zhu (B - Env. Justice), D. Pilpel (D4), T. Barlev (M - Large Water User)

Members Absent for roll call: W. Aragon (D1)

Members of the public:

2. Report from the Chair (5 minutes)

• Welcomes staff, members and the public
• Update on the Southeast Working Group

Member A. Taylor joins meeting at 5:34 pm.

3. Approval of the May 13, 2014 meeting minutes (5 minutes)

Motion was made (D. Pilpel) and seconded (T. Zhu) to approve the May 13, 2014 meeting minutes with the discussed edits to “1550 Evans” and fixing the sequence of motions on the approval of last month’s minutes.

No public comment.

The motion PASSED by the following vote:
AYES: (4) – D. Pilpel, T. Zhu, T. Barlev, M. Goodwin
NOES: (0)
ABSENT: (1) W. Aragon

4. Presentation, Discussion, and Possible Action: SSIP Cityworks Internship Program (10 minute presentation, 10 minute discussion)

Presenters:
• Kay Fernandez Smith, Director of Community Benefits & Social Responsibility
• DJ Brookter, Deputy Director, Young Community Developers
• SSIP Cityworks Interns

The presentation included:
• Program has been running for the past 3 summers
• What the internship entails
• Overview of SSIP Cityworks
• Program goals
• Program partners- interns have the opportunity to work directly with industry professionals
• Guest lecturers, Service learning, Field trips
• Intern testimonials

Topics of Discussion:
• How does this program fit into workforce development at the SFPUC?
• Are we tracking how many students actually come back to work at the SFPUC?
• How difficult is recruitment?
• Are there a lot of students being turned away?
• How are students hearing about these programs
• What are most effective ways of reaching students
• What were some of the barriers to students trying to access these types of programs
• The value of having youth being involved in local government

5. Presentation, Discussion, and Possible Action: SE Biosolids Digesters Update
(10 minute presentation, 10 minute discussion)

Presenter:
• Carolyn Chiu, Project Manager, SE Biosolids Digesters (5 minutes)

The presentation included:
• Project History
• Project Update
• Preferred Technology Evaluation
• Next steps
• Options for offsite composting
• Temperature phased Anaerobic digestion
• New wastewater technologies

Topics of Discussion:
• How much of a delay would be expected if there were to be an earthquake during construction?
• Food waste and coordination with Recology
• Are there other utilities in CA using the same technology alternatives?
• Composting food waste vs using it in the digester for energy

Chair M. Goodwin requests to extend meeting ten minutes longer.

None opposed.

6. Discussion and Possible Action on Resolution (10 minutes)
   • SSIP Resolution, Member Pilpel

Member Pilpel requests to postpone his resolution to next meeting.

None opposed

7. Discussion: Future Agenda Items and Resolutions (5 minutes)
1.) Drought- What are the effects it is having on wastewater? Does the solid to liquid ratio affect things like odor issues? - Member Pilpel
2.) What are the budget impacts of the drought? – Member Pilpel
3.) SSIP resolution introduced by Member Pilpel
4.) Regulatory aspects of SSIP- Member Pilpel
5.) How WW intersects with Power and Water Enterprises- Member Zhu
6.) How water conservation affects businesses- Member Pilpel
7.) More in depth in Waste plant regulatory frameworks, policies, and TBL tool being used- Member Zhu
8.) Inviting residents of District 10 to hear their grievances and concerns- Member Aragon
9.) Technologies for the Southeast Treatment Plant- Member Zhu

Chair Goodwin asks to extend meeting time for an additional 15 minutes.

None opposed, meeting extended.

No public comment

8. Staff Update (5 minutes)

Staff member Meagan Daniels speaks about the Urban Watershed Assessment on the west side.

9. Announcements/Comments (5 minutes)

• Chair announces next meeting date: October 14, 2014

10. Public Comment - members of the public may address the Committee on matters that are within the committee’s jurisdiction and are not on today’s agenda (2 minutes per speaker)

No public comment

11. Adjournment

Motion was made (T. Zhu) and seconded (D. Pilpel) to adjourn meeting

No public comment

Meeting Adjourned at 7:30 pm