SAN FRANCISCO PUBLIC UTILITIES COMMISSION
City and County of San Francisco

Edwin M. Lee
MAYOR

MINUTES
Tuesday, December 10, 2013
(Approved as amended January 14, 2014)

1:30 P.M.
1 Dr. Carlton B. Goodlett Place
City Hall, Room 400
San Francisco, CA 94102

Commissioners
Vince Courtney, President
Ann Moller Caen, Vice President
Francesca Vietor
Anson Moran
Art Torres

Harlan L. Kelly, Jr.
General Manager

Donna Hood
Secretary

For information, contact the Commission Secretary at 554-3165.
Minutes and other information are available on the SFPUC web site: www.sfwater.org
Gavel-to-Gavel coverage available at:
http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=22
1. Call to Order  
President Courtney called the meeting to order at 1:38 PM.

2. Roll Call  
Present: Courtney, Caen, Vietor and Moran  
Excused: Torres

3. Public Comments on matters to be discussed in Closed Session  
None.

4. Motion on whether to assert the attorney-client privilege regarding the matters listed below as Conference with Legal Counsel  
On Motion to assert:
Ayes: Courtney, Caen, Vietor and Moran

The Commission entered Closed Session at 1:40 PM.

CLOSED SESSION
5. Conference with Legal Counsel - Pursuant to California Government Code Section 54956.9(d)(1) and San Francisco Administrative Code Section 67.10 (d)(1)  
Existing Litigation:  
City and County of San Francisco v. Pacific Gas & Electric Company  
San Francisco Superior Court Case No.: CGC-13-529309  
City Attorney File No. 0000657/Date Filed March 6, 2013: Served June 6, 2013

6. Conference with Legal Counsel - Pursuant to California Government Code Section 54956.9(d)(1) and San Francisco Administrative Code Section 67.10 (d)(1)  
Existing Litigation:  
City and County of San Francisco v. Pacific Gas & Electric Company  
San Francisco Superior Court Case No.: CGC-13-529310  
City Attorney File No. 0000657/Date Filed June 6, 2013

7. Conference with Legal Counsel - Pursuant to California Government Code Section 54956.9(d)(1) and San Francisco Administrative Code Section 67.10 (d)(1)  
Existing Litigation:  
Pacific Gas & Electric Company, v. City and County of San Francisco  
Court of Appeal of the State of California, First Appellate District, Division Five  
Case No.: A127554/Date Filed: January 29, 2010

8. Conference with Legal Counsel- Pursuant to California Government Code Section 54956.9(d)(4) and San Francisco Administrative Code Section 67.10(d)(2)  
Anticipated Litigation as Plaintiff

9. Conference with Legal Counsel- Pursuant to California Government Code Section 54956.9(d)(2) and San Francisco Administrative Code Section 67.10(d)(2)  
Anticipated Litigation as Defendant
10. Proposed Settlement of Existing Claim

Lyman
City Attorney Claim No. 14-01002
Filed: November 2, 2013
Material terms of the proposed settlement of the unlitigated claim arising from a water main break in the vicinity of 15th Ave and Wawona are as follows:
Payment of $71,925.37 in exchange for a full and final release of all liability. (Resolution 13-0175)

11. Conference with Legal Counsel – Pursuant to California Government Code Section 54956.9 (d)(1) and San Francisco Administrative Code Section 67.10 (d)(1)
Existing Litigation:
Mark Pear and Matt Pear v. City and County of San Francisco
Santa Clara Superior Court Case No.: 1-12-CVC-227801
City Attorney File Number: 130094
Date Filed: July 5, 2012

12. Threat to Public Services or Facilities – Pursuant to California Government Code Section 54957 and San Francisco Administrative Code 67.10(a)
Consultation with Agency Chief of Security concerning security of SFPUC Water and Power Systems.

The Commission exited Closed Session at 2:04 PM and reconvened regular session at 2:05 PM.

13. Announcement following Closed Session
President Courtney announced that a settlement was reached on Item 10.

14. Motion regarding whether to disclose the discussions during Closed Session
On motion not to disclose:
Ayes: Courtney, Caen, Vietor and Moran

15. Approval of Minutes of November 12, 2013
On Motion
Ayes: Courtney, Caen, Vietor and Moran

16. Public Comments - Members of the public may address the Commission on matters that are within the Commission’s jurisdiction and are not on today’s agenda
• Ms. Ann Clark, Commonwealth Club Environmental and Natural Resources Chair, informed the Commission of a January 9, 2014 event at the Club regarding the Rim Fire.
• Mr. Francisco DaCosta stated the Commission needs to revisit the MOU with the Southeast Facility Commission and noted issues with the greenhouse and nursery.
• Dr. Espanola Jackson distributed a copy of a 1992 “USA Weekend” article. She expressed her thoughts on apartheid in San Francisco and the history of the Southeast Facility Commission.

• Ms. Caitlyn Galloway, Little City Gardens, expressed her support of the Yosemite Creek Daylighting Project, for the purchase of the 770 Woolsey greenhouse property, and for urban farming.

• Ms. Isabel Wade, President, Urban Resource Systems, expressed her support for the purchase of the 770 Woolsey greenhouse property and discussed potential uses for the land. She provided a written letter in support.

• Juan Carlos Cancino, The Greenhouse Project, expressed his support of the Yosemite Creek Daylighting Project, for the purchase of 770 Woolsey greenhouse property, and for urban farming. He noted the property is currently in escrow.

• Ms. Bonnie Bridges, Portola resident, expressed her support of the Yosemite Creek Daylighting Project and for the inclusion of the 770 Woolsey property.

• Mr. Jack Tse, Portola Neighborhood Association, expressed the Association’s support of the Yosemite Creek Daylighting Project and for the purchase of the 770 Woolsey property. He read a letter in support from the Association.

• Ms. Mindy Linetzky, Portola resident, expressed her support of the Yosemite Creek Daylighting Project and for the purchase of the 770 Woolsey property. She provided and discussed a photo of the site.

• Mr. David Gabriner, Portola resident and The Greenhouse Project, distributed signed petitions in support of the Yosemite Creek Daylighting Project and for the purchase of the 770 Woolsey property. He provided a history of the neighborhood and the Project.

• Ms. Elixa Laird-Metke, Portola resident, expressed her support for the Yosemite Creek Daylighting Project and for the purchase of the 770 Woolsey property.

• Mr. David Pilpel asked that staff review the Bay Delta Conservation Plan and he recognized the 100th anniversary of the Raker Act.

Commissioner Vietor asked that staff provide additional information on the Yosemite Daylighting Project and the 770 Woolsey property during the SSIP update. She thanked those who spoke.

17. Communications
a) Advance Calendar
b) Letter Summary
c) Annual Financial Audits
   • FY 2012-13 Water Enterprise Financial Statements
   • FY 2012-13 Hetch Hetchy Water & Power Financial Statements
   • FY 2012-13 Wastewater Financial Statements
d) Annual Water Supply Development Report
e) Hetch Hetchy Water and Power Enterprise Capital Improvement Program Quarterly Reports
f) Quarterly Audit and Performance Review Reports
g) Watershed and Environmental Improvement Program 2013 Annual Report
Public Comments:

- Mr. Peter Drekmerier, Tuolumne River Trust and Bay Water Stewards, expressed pleasure with the progress being made on the Watershed Improvement Program and thanked staff for their work.

Commissioner Moran asked that a quarterly Water Supply Development Report be provided to ensure that WSIP projects are proceeding in order to meet the 265 mgd requirement.

General Manager Kelly suggested that the report be provided at the same time as the quarterly WSIP updates, to which Commissioner Moran agreed.

President Courtney recognized Sheriff Mirkarimi who was in attendance.

President Courtney stated that the SFPUC is hosting a grand opening of the Contractors’ Assistance Center on December 16.

18. Other Commission Business
None.

a) SFPUC Financial Audits Presentations
   Mr. Todd Rydstrom, CFO and Assistant General Manager, briefly reviewed the annual financial audits, stating that the SFPUC continues to receive clean financial statements and awards of excellence.

   Ms. Jamie Cavin, KPMG Senior Manager, presented the 2013 audit results. She outlined auditor required communications, reports issued, significant accounting policies, and provided financial highlights for each Enterprise. She discussed management judgments, accounting estimates, and audit adjustments. She stated that there were no disagreements or difficulties with management, that there were no consultations with other accountants, and that there were no major issues discussed with management prior to retention.

   President Courtney requested that Item 21n be called out of order.

n) Approve the terms and conditions and authorize the General Manager to execute a five-year lease between the City and County of San Francisco, acting by and through its Public Utilities Commission and the San Francisco Sheriff’s Department Five Keys Charter School as tenant, for use of approximately 2,894 rentable square feet of general office and classroom space at the Southeast
Community Facility at 1800 Oakdale Avenue in San Francisco at a monthly rent of $2,291.08. (Resolution 13-0176)

Mr. Steve Good, Executive Director, Five Keys Charter School, discussed the Program and provided a brief background.

Public Comments:
- Dr. Espanola Jackson expressed her support for the School and indicated that the Community is also in support.
- Mr. Francisco DaCosta expressed his support for the School.
- Sheriff Ross Mirkarimi stated he was proud to offer this and other youth programs, and expressed his excitement to partner with the SFPUC through Five Keys Charter School.

On Motion: Item 21n
Ayes: Courtney, Caen, Vietor and Moran

b) Commission Input on 2014-15 and 2015-16 Budget Priorities

Mr. Rydstrom thanked staff for their work on the budget. He gave a brief presentation and asked for Commission input on the budget priorities. He reviewed the FY 2013-14 adopted budget, the SFPUC’s Mission, Strategic Sustainability Goals, and Policy Initiatives and noted how the budget is allocated to each category.

In response to a question from Commissioner Vietor, Mr. Rydstrom confirmed that the key policy initiatives will remain the same unless the Commission requests that they change.

Mr. Rydstrom continued his presentation by discussing the Technology, Rate, and Ratepayer Assurance Policies that are in the implementation process. He concluded by noting that key budget deliberations will need to take place on Water/WSIP, Hetchy, and Sewer/SSIP.

Commissioner Moran requested that, due to the compressed time schedule, materials be provided ahead of time to ensure adequate review. He stated he would like to have additional discussions about policy compliance. In addition to the policies as noted, he requested that information be provided on the 265 mgd WSIP projects; 2018 decisions; service above 184; the change in Supply Assurance; potential changes to the drought deficiency policy; information on alternate rate structures for wholesale and retail customers to deal with economic equity and aligning revenues with cost structures; and to incentives to deal with supply issues. He requested that budget resources be included to deal with potential legal proceedings.

Commissioner Vietor expressed concerns with risk management and redundancy that may occur due to Climate Change and asked that staff think
about resource allocation on such issues. She asked that asset valuation, specifically with water and energy assets, be included.

General Manager Kelly stated that he is working to prioritize issues and wants to have a conversation regarding Commission expectations versus other issues to ensure efficiency.

Commissioner Vietor asked that budget materials be provided in a manner that will offer the Commission recommendations for consideration based on criteria such as urgency, need, etc.

c) Presentation on Power Revenue and Clean Energy Bonds
Mr. Rydstrom provided an update on the Power Revenue & Clean Energy Bonds issuance. He discussed the Power Enterprise’s needs and goals, emphasizing that the Enterprise can no longer be sustained with revenue funding only, and that the bond issuance is necessary. He reviewed the 10-Year capital and financial plans. He discussed the current outstanding power debt, the 2014 planned power debt, the progress that has been made toward establishing Power bond credit, and existing financial authorizations. He noted how financing alternatives are monitored, touched on credit considerations, and reviewed key dates and tasks related to the bonds.

Commissioner Vietor asked for if the type of power that is purchased via the bonds can be specified. Mr. Rydstrom indicated the bonds are for built assets that generate power.

Mr. Kelly indicated that a memo will be provided that will address the challenges that are being faced regarding the Power Enterprise. He suggested a workshop be held to address issues and answer questions.

Discussion ensued on the rating process, debt issuance, and reserve policy.

d) Sewer System Improvement Program (SSIP) Update
Ms. Karen Kubick, Wastewater Enterprise Capital Program Director, provided an update on the SSIP. She briefly reviewed the program-wide status, including the schedule for Phase I and the Governance Committee structure; Planning and Design Projects, including the SEP Biosolids Digester Facilities, Urban Watershed Assessment (UWA), the UWA process for concept generation, and Central Bayside System Improvements; Early Implementation Projects: Wiggle Neighborhood Green Corridor, Mission and Valencia Green Gateway, Chinatown Green Alleys, and Upper Yosemite Creek Daylighting.

General Manager Kelly suggested that a workshop be scheduled to provide a more in-depth SSIP update.

Given the earlier public comments, Ms. Kubick discussed the Yosemite Creek Daylighting project, stating it is the only Daylighting project being considered
and is in the alternatives analysis stage. She noted that funds are in the budget for land acquisition, but the Woolsey property is not available since it is under contract. She noted that environmental review needs to be conducted on any property acquired for the project.

Discussion ensued on the Woolsey property. General Manager Kelly stated that first and foremost the property must have a purpose and reiterated that it must go through CEQA. He noted that timing is an issue as the property is in escrow and that the SFPUC cannot do anything to interfere with the contract. President Courtney concurred.

Ms. Kubick continued her presentation, reviewing Sunset Boulevard Greenway, Holloway Green Street, Visitacion Valley Green Nodes, and Baker Beach Green Street projects. She discussed stakeholder engagement and public awareness campaign efforts.

e) Approval of 2014 SFPUC Regular Meeting Calendar
Commission Secretary Hood requested approval of the 2014 Regular Meeting calendar and indicated the first meeting in November 2014 is scheduled for Monday, November 10 due to the Veterans’ Day holiday.

On Motion
Ayes: Courtney, Caen, Vietor and Moran

f) Rim Fire Update
Deputy General Manager Michael Carlin provided a brief update on the Rim Fire, noting a total of 257,314 acres were burned, with a firefighting cost of $127M. He stated that all city-owned structures in Hetch Hetchy are secure and that the SFPUC is in full restoration and recovery modes. He informed the Commission that a revised Declaration of Emergency was submitted to the President on December 2. He stated that preliminary condition assessments of damage to Hetch Hetchy Water and Power facilities is estimated at $46.9M and that all insurance claims have been filed.

Mr. Rydstrom provided a summary of the revised damage estimates for emergency and permanent work and noted restoration funding.

Public Comments:
• Mr. David Pilpel provided comments on annual budget priorities and process, and encouraged CAC input on the budget. He offered comments on the SSIP and the digester rebuild and central bayside.

20. BAWSCA Update
Ms. Sandkulla, BAWSCA Director, discussed concerns with Calaveras Dam cost overages as they relate to balancing the CIP and the desire to maintain the rate projection. She expressed additional concerns with deferrals of necessary system maintenance. She stated her constituents need certainty and encourages
quarterly reporting. She indicated that BAWSCA is implementing a pilot water transfer plan with East Bay Municipal Utility District.

Public Comments:
None.

Commissioner Moran requested that item 21j be removed from the calendar and continued to January 14, 2014. There was no public comment on item 21j.

21. **Consent Calendar**
   a) Approve the selection of and award Agreement Nos. CS-193A-D, Energy Efficiency Services to kW Engineering, Inc. (CS-193A), Enovity, Inc. (CS-193B), EnerNoc, Inc. (CS-193C), and CB&I/EBS Joint Venture (CS-193D), to provide professional services related to energy efficiency; and authorize the General Manager to negotiate and execute the four professional services agreements, for an amount not-to-exceed $2,375,000 each, for a cumulative total amount of $9,500,000 and with a duration of five years per agreement. (Resolution 13-0177)

   b) Approve the selection of and award Agreement No. CS-317, Specialized and Technical Services, Restoration and Revegetation, to Orion Environmental Associates, to provide specialized and technical services related to on-site restoration and revegetation of Water System Improvement Program construction sites in the San Joaquin, Sunol Valley, Bay Division, and Peninsula regions; and authorize the General Manager to negotiate and execute a professional services agreement with Orion Environmental Associates for an amount not-to-exceed $1,500,000 with a duration of two years. (Resolution 13-0178)

   c) Approve Amendment No. 2 to Agreement No. CS-916, Peninsula Region Construction Management Services, with HDR Engineering, Inc. for additional construction management services associated with the Crystal Springs/San Andreas Transmission Upgrade project; and authorize the General Manager to execute this amendment, increasing the agreement not-to-exceed amount by $1,500,000, for a total not-to-exceed agreement amount of $27,500,000, and extending the agreement duration by six months, for a total agreement duration of 5 years, 1 month; subject to Board of Supervisors approval under Charter Section 9.118. (Resolution 13-0179)

   d) Approve Amendment No. 1 to Agreement Nos. CS-955B and CS-955C, As-needed Specialized and Technical Wastewater Services, with RMC (CS-955B) and Carollo Engineers (CS-955C), to complete ongoing specialized and highly technical wastewater services while preparing transition plans for the agreements to the consultant teams under CS-203A-D, As-needed Wastewater Technical Services; and authorize the General Manager to negotiate and execute two professional services amendments up to $500,000 per agreement.
for a total not-to-exceed amount of $3,500,000 per agreement, with no change to the agreement duration. (Resolution 13-0180)

e) Accept work performed by Mountain Cascade, Inc. for Contract No. HH-935B, San Joaquin Pipeline System, Western Segment; Approve Modification No.1 (Final), increasing the contract by $1,749,280, for a total contract amount of $50,455,659, and with a time extension of 310 consecutive calendar days for a total contract duration of 959 consecutive calendar days; and authorize final payment to the contractor. (Resolution 13-0181)

f) Approve and award Contract No. JOC-46, Job Order Contract, Electrical (C-10 License), Governor & Exciter Systems for Hydroelectric Powerhouses, Hetch Hetchy, for a not-to-exceed amount of $5,000,000 to the lowest, qualified, responsible and responsive bidder, Tri-Technic, Inc., to perform specialty high-voltage electrical work for Hetch Hetchy Operations. (Resolution 13-0182)

g) Accept work performed by P&J Utility Company for Contract No. WD-2445, 8-Inch Ductile Iron Pipe Main Installation on Second, New Montgomery, Stevenson, Minna and Annie Streets; Approve Modification No. 3 to reconcile the final contract amount to reflect the actual quantity of work performed under unit price bid items, increasing the contract by $26,608, for a total contract amount of $1,674,993; and authorize final payment, to the contractor. (Resolution 13-0183)

h) Approve an increase in the construction contract cost contingency for Contract No. WD-2601, Crystal Springs / San Andreas (CSSA) Transmission System Upgrade Project, in the amount of $26,453,000, and an increase in the maximum time for completion of construction work under the contract of up to 465 consecutive calendar days; and Authorize the General Manager or his designee to approve future modifications to the contract to increase the contract amount up to a maximum of $136,192,300, and to extend the contract time for a total revised construction phase duration of up to 1,445 consecutive calendar days. (Resolution 13-0184)

i) Accept work performed by J. Flores Construction Company, Inc., for Contract No. WD-2612, 8-Inch DIP Main Installation on Florida Street from 16th to 26th Streets; Approve Modification No. 2 (Final) to reconcile the Final Contract Amount to reflect the actual quantity of work performed, decreasing the contract by $136,253, for a total contract amount of $1,186,688; and authorize final payment to the contractor. (Resolution 13-0185)

j) Approve an increase in the construction contract cost contingency for Contract No. WW-525, Southeast Water Pollution Control Plant Northside Facility Reliability Upgrades Phase 2, with NTK Construction Inc., in the amount of $470,997. Authorize the General Manager or his designee, to approve future modifications to the contract for a total revised contract amount up to $12,746,997. The increase is needed for completion of additional work required
to replace aging electrical and mechanical systems that support the secondary clarifiers.

k) Approve the plans and specifications, and award Contract No. WW-583, As-Needed Main Sewer Replacement, for a total contract amount not-to-exceed $3,534,100, to the lowest, qualified, responsible and responsive bidder, Precision Engineering, to perform as-needed main sewer replacement at locations to be determined in San Francisco. (Resolution 13-0186)

l) Approve the plans and specifications, and award Contract No. WW-584, As-Needed Spot Sewer Repair, for a total contract amount not to exceed $6,593,265, to the lowest, qualified, responsible and responsive bidder, J. Flores Construction, Inc., to replace sections of existing sewer piping, on an as-needed basis, at locations to be determined throughout San Francisco. (Resolution 13-0187)

m) Approve the plans and specifications, and award Contract No. WW-585, 15th/17th/23rd/44th/47th/Granada/ Meda and Oakdale Avenues Sewer Replacement, in the amount of $2,634,535, to the lowest, qualified, responsible and responsive bidder, Shaw Pipeline, to replace the existing sewers on the subject streets in the City and County of San Francisco. The proposed action is the Approval Action as defined in the San Francisco Administrative Code, Chapter 31. (Resolution 13-0188)

o) Approve the terms and conditions and authorize the General Manager to execute a five-year lease between the City and County of San Francisco, acting by and through its Public Utilities Commission and the San Francisco Sheriff’s Department Five Keys Charter School as tenant, for use of approximately 2,894 rentable square feet of general office and classroom space at the Southeast Community Facility at 1800 Oakdale Avenue in San Francisco at a monthly rent of $2,291.08. (Resolution 13-0176)

On Motion: Item 21a-m; and 21o
Ayes: Courtney, Caen, Vietor and Moran
Public Comments
None.

22. Authorize the General Manager to execute a Memorandum of Understanding with the San Francisco Department of Public Works to fund an amount not-to-exceed $668,000, for the first phase of the Green Wiggle, located at Oak and Fell Street, between Scott and Baker Streets in San Francisco. This is the Sewer System Improvement Program’s first green infrastructure early implementation project. This is an Approval Action under Administrative Code, Chapter 31. (Resolution 13-0190)

Public Comments:
• Mr. David Pilpel noted that there was an appeal to the Board of Supervisors that was not referenced in the documentation.

On Motion
Ayes: Courtney, Caen, Vietor and Moran

23. Approve the terms and conditions and authorize the General Manager to execute a Second Amendment, extending the terms of an existing lease, between Clemco Properties, LLC as landlord, and the City and County of San Francisco, through its Public Utilities Commission, as tenant, for office space, storage and parking at 1657 Rollins Road in Burlingame. The base rent will be adjusted annually according the Consumer Price Index with a two percent minimum increase and a five percent maximum increase. (Resolution 13-0191)

Public Comments:
None.

On Motion
Ayes: Courtney, Caen, Vietor and Moran

24. Approve the terms and conditions and authorize the General Manager to execute a five-year office lease between 544 Golden Gate Associates, LLC and the City and County of San Francisco for the use of approximately 6,888 rentable square feet of space at 544 Golden Gate Avenue, Second Floor, in San Francisco, at the rental rate of $24,108 per month. The SFPUC will pay for its own services and utilities at an additional estimated cost of $3,000 per month. The SFPUC’s total estimated monthly sum for rent, services and utilities is $27,108. (Resolution 13-0192)

Public Comments:
• Mr. David Pilpel recommended approval and provided thoughts on the use of property at 1550 Evans.

On Motion
Ayes: Courtney, Caen, Vietor and Moran

25. Authorize the General Manager to execute, on behalf of the City and County of San Francisco, an Electric Service Agreement with the Transbay Transit Powers Authority (TJPA), for the SFPUC to be the primary provider of electric service to the TJPA. (Resolution 13-0193)

Public Comments:
None.

On Motion
Ayes: Courtney, Caen, Vietor and Moran
26. **Authorize the General Manager to execute a Memorandum of Understanding with the San Francisco Municipal Transportation Agency for sewer collection system improvements on 4th Street between Bryant Street and King Streets, in conjunction with the Central Subway Project, for an amount not to exceed $2,925,296, which includes a 10 percent construction contingency to cover any change orders, for this work over the estimated project duration of 4.5 years. These improvements will allow for the relocation, rehabilitation or replacement of sewer facilities during construction of the rail facilities and avoid future conflicts and maintenance impacts.** (Resolution 13-0194)

Public Comments:
None.

**On Motion**
Ayes: Courtney, Caen, Vietor and Moran

27. **Endorse the commitment of the Wastewater Enterprise to undertake operational practices that conform to the National Biosolids Partnership Code of Good Practice Guidelines for biosolids management and the San Francisco Public Utilities Commission’s goals for the sustainable and cost-effective beneficial use of biosolids.** (Resolution 13-0195)

Public Comments:
- Mr. David Pilpel requested the CAC Wastewater subcommittee be briefed on biosolids.

**On Motion**
Ayes: Courtney, Caen, Vietor and Moran

28. **Other new business**

*President Courtney noted the cancellation of the December 24, 2013 meeting.*

*Commissioner Vietor expressed concern with the amount of food waste and with resulting methane production and greenhouse gas emissions. She indicated possible opportunities for innovation with energy generation, biosolid production, land application, and digester upgrades.*

*President Courtney requested that staff correspond with the Environment Commission to schedule a joint meeting to discuss food waste.*

*President Courtney noted that the meetings of January 14, 28, and February 11 will begin at 11:00 AM to allow for budget discussions.*

Public Comments:
- Mr. David Pilpel encouraged the scheduling of the joint meeting and suggested that Recology be invited.
President Courtney adjourned the meeting at 4:30 PM.