



IMPORTANT:

Please email completed application and any requested attachments to sewerinspections@sfgov.org

OR

mail hardcopy application and requested attachments to:

Sewer Inspections, 3801 Third St., Ste. 600, San Francisco, CA 94124

1. Contact Information			
1.1. Applicant Information			
<i>The Applicant will be the PRIMARY POINT-OF-CONTACT with the SFPUC for all matters related to this permit application. Key responsibilities include: providing accurate and complete project information for the permit application review, and ensuring SFPUC access to the property to perform an inspection.</i>			
APPLICANT NAME	BUSINESS NAME		
PHONE	CITY	STATE	ZIP CODE
EMAIL	Name of representative authorized by applicant to submit request (if applicable)		
1.2. Contractor/Developer CHECK IF SAME AS APPLICANT			
COMPANY NAME	CONTACT NAME		
MAILING ADDRESS	CITY	STATE	ZIP CODE
PHONE ()	EMAIL		
1.3. Owner/Account Billing Contact CHECK IF SAME AS APPLICANT			
<i>The owner or account billing contact will be the initial account holder and will be financially responsible for account billing. This can be changed later if needed.</i>			
BILLING NAME	CURRENT ACCOUNT NUMBER (IF APPLICABLE)		
MAILING ADDRESS	CITY	STATE	ZIP CODE
PHONE ()	EMAIL		



2. Project Information		
2.1. Property Information		
Property Address:	APN No.:	
Property Type:	Commercial Industrial Mixed Institutional	Parks Mixed (Specify) or Other:
Single Unit Residential Multi-Unit Residential		
Permit is needed for:	Change in Water Meter Size Other:	
New Development/Property Redevelopment		
Estimated Construction Start Date:		
Estimated Construction Completion Date:		
Contractor License Class:	C-12w/C-36 C-42 A	
Contractor License Number:		
Is the project disturbing 5,000 square feet or more of ground surface?	Yes	No
2.2. Building Information		
Building Plan Square Footage (Square Feet)		
Building Lowest Floor Elevation (Feet)		
Number of Floors in Building		
Number of Units in Building	Number of Units in Building	
2.3 Plumbing Fixture Information		
Sewage pump installed in building?	Yes	No
Backflow prevention unit installed?	Yes	No
Number of sewer laterals to be installed		



3. Sewer Lateral Construction Information ¹					
Sewer Lateral	Diameter (inch)	Lateral Material	Lowest Fixture Elevation	Stormwater management control installed ²	
				Yes	No
Sewer Lateral 1				Yes	No
Sewer Lateral 2				Yes	No
Sewer Lateral 3				Yes	No

4. Site Information ¹			
Sewer Lateral 1			<p>1. For each sewer lateral connection, fill in the land use area served by the lateral. The total land use area may be different than the parcel area.</p> <p>2. If the land use type is other than residential, commercial, or industrial, write in the appropriate land use type.</p> <p><i>Example: A parcel of 1500 ft² has a two-story building with 1000 ft² of commercial on the first floor and 1000 ft² of residential on the second floor served by one sewer lateral.</i></p> <p><i>The residential area will be filled in as 1000 ft².</i></p> <p><i>The commercial area will be filled in as 1000 ft².</i></p> <p><i>The parcel area served will be filled in as 1500 ft².</i></p> <p>3. For each sewer lateral connection, fill in the estimated residential population.</p> <p>4. For each sewer lateral connection, fill in the estimated area that is impervious (does not allow water to infiltrate into ground e.g. concrete walkways, roofs, deck areas, paved driveways etc.)</p> <p><i>Example: A parcel of 1500 ft² has a building with a footprint of 1000 ft², 200 ft² of concrete driveway, and 300 ft² of lawn served by one sewer lateral.</i></p> <p><i>The parcel area served will be filled in as 1500 ft²</i></p> <p><i>The impervious area will be filled in as 1200 ft²</i></p>
Land Use Type	Area (ft²)	Population	
Residential			
Commercial			
Industrial			
Other:			
Parcel Area Served (ft²)			
Impervious Area (ft²)			
Sewer Lateral 2			
Land Use Type	Area (ft²)	Population	
Residential			
Commercial			
Industrial			
Other:			
Parcel Area Served (ft²)			
Impervious Area (ft²)			
Sewer Lateral 3			
Land Use Type	Area (ft²)	Population	
Residential			
Commercial			
Industrial			
Other:			
Parcel Area Served (ft²)			
Impervious Area (ft²)			

Notes:

1. Use extra sheets for additional sewer laterals
2. Please refer to SFPUC Stormwater Management Requirements and Design Guidelines



5. Construction Plans and Drawings (Refer to SFPUC Sewer Lateral Details and Specifications)³	
5.1	Plan View of the existing and proposed sewer laterals from the property line to the City's sewer main showing the locations and sizes.
5.2	Profile View of the proposed sewer laterals from the property line to the City's sewer main showing the street elevation, building floor elevation, sewer slope, size and inverts as well as the detail for the lateral installation and connection to the City's sewer main according to Sewer Lateral Standards.

Notes:

- 3. Provide construction drawings when available.

Additional Notes to Applicants:

1. All elevations must be related to the San Francisco Vertical Datum of 2013 (SFVD13). SFVD13 is based on North American Vertical Datum of 1988 (NAVD88).
2. The plans should show the north arrows, and a legend of the symbols and abbreviations.
3. All proposed drainage elevations should be designed according to the City's Official Grade Elevations. Copies of the Official Grade Elevation Maps can be purchased at the Bureau of Street Use and Mapping located at 875 Stevenson Street, 4th Floor.
4. Refer to SFPUC Sewer Lateral Details and Specifications for designing sewer laterals.
5. Per SFPUC Sewer Lateral Standard Details and Specifications, Contractor must CCTV (to NASSCO Lateral Assessment Certificate Program [LACP] standards) the sewer lateral after construction. Contractor must also schedule an inspection and obtain final sign-off with SFPUC prior to backfilling. Contractor shall expose new pipe to the satisfaction of inspector if any portion is backfilled prior to final sign off and inspection. Video submission and inspection coordination shall be via sewerinspections@sfgwater.org.



To Be Completed by SFPUC Only	
Date Permit Application Received:	Notes:
Permit Application is: Complete Incomplete	The following Documents Need to be Submitted:
Date Application Approved:	Sewer Connection Application Approved by:
Sewer Connection Permit No.:	BSM Permit No. (if applicable):
DBI Permit No. (if applicable):	SFPUC Wastewater Capacity Charge No. (if applicable):
Asset ID Number(s):	
Construction Inspection Completed on:	Construction Inspection Completed By:
Construction Inspector Signature:	