

San Francisco Public Utilities Commission (SFPUC)
General Manager's
Small Firm Advisory Committee
January 26, 2017
10:30 a.m. – 12:30 p.m.

Members

Lisa Vigil, **Chair**
Jean Bjork

Tom McGinley, **Vice-Chair**

Minutes

Staff Liaison: Iris Martin Lopez

1. Call to order – 10:40 a.m.
2. Roll Call – all members were present.
3. Public Comment – members of the public may address the Committee on matters that are within the Committee's jurisdiction and not on today's agenda.
 - James Althouse with Althouse Construction Group, Inc. expressed interest in contracting with the San Francisco Public Utilities Commission (SFPUC) specifically in the Hetch Hetchy region.
 - Mr. Althouse also expressed interest in the SFPUC-Local Business Enterprise Program.
4. Discussion of 2017 Small Firm Advisory Committee goals and events – **the Committee (90 minutes)**
 - Continue to explore bonding possibilities for small construction firms located in the Hetch Hetchy water service territory. The Committee discussed inviting Merriwether and Williams to present on bonding requirements for small contractors. The Committee is planning a future workshop on bonding for small contractors.
 - Continue to host seminars/workshops for women in the construction industry.

- Will conduct a women in the trades seminar in the region.
5. Outreach for new Committee membership – **the Committee** (30 minutes)
 - The Committee members are outreaching to fill the two vacant Committee seats.
 6. Comments, suggestions and requests for future agenda items by members of the Small Firm Advisory Committee, staff and general public.

Future Items

- Discussion and planning for the 3rd Annual Women in Construction Expo.
 - Presentation by Merriwether and Williams Insurance Services on City and County of SF's bonding requirements.
7. Adjournment – 12:50 p.m.