



San Francisco  
**Water Power Sewer**  
Services of the San Francisco Public Utilities Commission

**SAN FRANCISCO PUBLIC UTILITIES COMMISSION**  
City and County of San Francisco

**Edwin M. Lee**  
MAYOR

**MINUTES**  
**Tuesday, October 9, 2012**  
(Approved 10-23-12)

1:30 P.M.  
1 Dr. Carlton B. Goodlett Place  
City Hall, Room 400  
San Francisco, CA 94102

**Commissioners**

Anson B. Moran, President  
Art Torres, Vice President  
Ann Moller Caen  
Francesca Vietor  
Vince Courtney

**Harlan L. Kelly, Jr.**  
General Manager

**Donna Hood**  
Secretary



For information, contact the Commission Secretary at 554-3165.  
Minutes and other information are available on the SFPUC web site: [www.sfwater.org](http://www.sfwater.org)  
Gavel-to-Gavel coverage available at:  
[http://sanfrancisco.granicus.com/ViewPublisher.php?view\\_id=22](http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=22)

1. Call to Order  
*President Moran called the meeting to order at 1:46 PM*
2. Roll Call  
***Present: Moran, Caen and Vietor***  
***Excused: Torres and Courtney***
3. Approval of Minutes of October 9, 2012  
***On Motion to approve the minutes of October 9, 2012***  
***AYES: Moran, Caen, and Vietor***

Public Comments

*None.*

4. Public Comments
  - *Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.*
5. Communications
  - a) Advance Calendar
  - b) Letter Summary
6. Other Commission Business

*None.*
7. Report of the General Manager
  - a) WSIP Update

*Mr. Jeet Bajwa provided a WSIP update, focusing on Calaveras Dam and discussed the challenges with the project. Brief discussion took place on the project costs and timeline.*

*Commissioner Caen asked that staff provide a summary of the Project, detailing the number of people, including both SFPUC staff and consultants that has worked on the Project.*

- b) Update on Community Choice Aggregation Program, CleanPowerSF

*Ms. Barbara Hale, AGM Power, presented an update of the CleanPowerSF Program, specifically outlining: Key program components; Board of Supervisors' approval of the Shell contract and subsequent amendments; Communications strategy; Conditions prior to launch; and Next steps. Discussion ensued on the opt-out vs. opt-in provision and the demographics of potential customers, past polling efforts, future outreach plans and plans for the hiring of a consultant.*

*Commissioner Caen requested that staff provide a roadmap of issues and actions, with benchmarks noted.*

*It was suggested and agreed that staff will provide a CleanPowerSF update at each Commission meeting.*

### Public Comments

- *Commissioner Joshua Arce, Department of the Environment (DOE) presented DOE Resolution No. 009-12-COE in support of the CleanPowerSF Program, and expressed their excitement in working with the SFPUC on the Program.*
- *Mr. Eric Brooks, representing the SF Green Party and local grassroots organization “Our City”, expressed a desire that the public be well-informed about the CleanPowerSF Program and that non-English speakers are properly informed.*
- *Mr. David Pilpel expressed his thoughts on the CleanPowerSF Program, specifically with the initial phase of the project and rate setting process.*
- *Mr. Art Jensen, BAWSCA, presented his thoughts on the WSIP update and the Calaveras Dam issue. He noted that BAWSCA is pleased with the action that has been taken to address the problem and noted that they will continue to monitor progress.*

### 8. Consent Calendar

- a) Approve and award Contract JOC-41, General Engineering (A-License) for San Francisco/Peninsula/East Bay to Hetch Hetchy, for a not-to-exceed amount of \$5,000,000 to the lowest, qualified, responsible and responsive bidder, Yerba Buena Engineering and Construction, Inc., to perform general engineering and construction tasks for all San Francisco Public Utilities Commission Enterprise Operations and Bureaus. ([Resolution 12-0177](#))
- b) Accept the work performed by JMB Construction, Inc., for Contract WD-2556, Baden and San Pedro Valve Lot Improvements, for the replacement of pumps at the Baden Pump Station and various seismic upgrades at the Baden and San Pedro Valve Lots, the Pulgas Pump Station, and the Pulgas Tunnel Air Shaft, and authorize the final payment to the contractor. ([Resolution 12-0178](#))
- c) Approve the selection of Davis & Associates; Award Agreement No. CS-227, Advertising and Marketing Services for CleanPowerSF to provide public education, community engagement, advertising and outreach services for CleanPowerSF, the City’s Community Choice Aggregation program; Authorize the General Manager to negotiate and execute a professional services agreement with Davis & Associates for an amount not-to-exceed \$1,400,000, and with a duration of five years. ([Resolution 12-0180](#))
- d) Approve the terms and conditions and authorize the General Manager to execute a revocable permit to the Fair Oaks Beautification Association for the use of approximately 14,000 square feet of SFPUC property located at the intersection of 18<sup>th</sup> Avenue and Bay Road in the City of Menlo Park as a public park. ([Resolution 12-0179](#))

*Mr. David Pilpel requested that item 8c be removed from the calendar.*

Public Comment (Items 8a, b, and d)

- *No comment on items 8a, b and d.*

***On Motion to approve items 8a, b, and d***

***AYES: Moran, Caen, and Vietor***

Public Comment (Item 8c)

- *Mr. Pilpel expressed concern over the not-to-exceed amount of the proposed contract and indicated a preference to see outreach efforts performed by in-house or City staff rather than consultants.*
- *Mr. Eric Brooks, representing the SF Green Party and local grassroots organization Our City echoed the sentiments of Mr. Pilpel and expressed a desire to see marketing and outreach plans.*

*Discussion ensued on the content, scope, and amount of the contract. The Commission expressed a strong desire to see a scope of work, communication and outreach plans, and the results of another survey to proposed customers. The contract not-to-exceed amount of \$1.4M was discussed, with concerns expressed over the amount. After deliberations, staff recommended that the Commission approve the contract with a \$100,000 limit on Task Order No. 1, for the development of a communications, outreach and marketing plan and customer survey. Authorization of funding of subsequent Task Orders must come back to the Commission for additional authorization prior to work commencing.*

*Deputy City Ambrose clarified the proposed amendment.*

***On Motion to approve item 8c, AS AMENDED***

***AYES: Moran, Caen, and Vietor***

9. Discussion and possible action to adopt revised San Francisco Public Utilities Commission Rules of Order, including possible revisions to reflect changes in law, changes in address for the SFPUC Administration Building, changes in the order of business, changes in notice procedures for rate hearings, and such other matters that the Commission may propose.

*President Moran continued this item until the meeting of October 23<sup>rd</sup> to allow for a quorum of the Commission to participate in discussion and vote.*

Public Comment

- *Mr. David Pilpel expressed his agreement with the proposed changes and offered further amendments to rules 20 and 22 to reference “audio recordings” rather than “tapes”.*

10. Approve revisions to the cost of four projects being delivered as part of the Water System Improvement Program: San Joaquin Pipeline System, Tesla Treatment

Facility, Vegetation Restoration of WSIP Construction Sites (new project), and Program Management, for a total additional cost of \$13,470,112; Direct staff to seek approval from the Board of Supervisors Finance Committee for the release of funds from the WSIP Program Management Reserve. ([Resolution 12-0181](#))

Public Comment

- *None.*

***On Motion to approve item 10***

***AYES: Moran, Caen, and Vietor***

11. Authorize the General Manager to negotiate and execute a Memorandum of Understanding with North San Mateo County Sanitation District, a subsidiary of the City of Daly City, for an amount not to exceed \$250,000 and with a duration of 18 months, which will authorize consulting services necessary to assess the feasibility of increasing filter loading and recycled water production and supply from Daly City's Westlake Plant. ([Resolution 12-0182](#))

Public Comment

- *None.*

***On Motion to approve item 10***

***AYES: Moran, Caen, and Vietor***

12. Discussion and possible action, in accordance with Rule 6 of the San Francisco Public Utilities Commission Rules of Order, to nominate and elect officers.

*President Moran indicated that he wished to continue this item until the meeting of October 23<sup>rd</sup> to allow for a quorum of the Commission to participate in discussion and vote, and that a suspension of the rules would be required.*

***On Motion to Suspend the Rules and Continue Item 12 to October 23, 2012***

***AYES: Moran, Caen, and Vietor***

Public Comment

- *None.*

13. Other new business.  
*None.*

President Moran adjourned the meeting at 3:38 PM